| **Multi-Casualty Incident – USFA AHIMT Scenario Simulation: Master Scenario Event List (MSEL)** | | | | | | | |
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| **Event**  **Number** | **Event Time** | **From** | **Recipient Player(s)** | **Delivery Method** | **Event Description** | **Expected Action and Outcome** | **Instructions/Notes** |
| 1 | Start EX  + 0:05 | EOC | IC | Email | The ***[insert the name and location of the EOC supporting the incident]*** has been activated and is now fully operational as the unified ordering point. Please make sure your Logistics Section places all orders through us. | IC should share with the C&GS and outline the ordering process during the Initial Strategy Meeting. |  |
| 2 | 0:10 | EOC | PIO | Telephone | We are receiving calls from the public, who are concerned about relatives that were in the vicinity at the time of the explosion. They have heard of the collapses in the area and the buildings destroyed. What information can we give them? Where should we send them? | C&GS should begin discussing how they will collect and disseminate public warnings, incident information, and Shelter locations. |  |
| 3 | 0:15 | EOC | LOFR | Telephone | We have received several calls from church and community groups offering volunteers to do whatever work you have for them. They are offering to serve meals, clear debris, and staff Shelters. Do you have need for these folks? | Team should discuss internally and with the AA the use of volunteers, considering legal issues, safety, and the team’s ability to support them. The IC should ask the AA if the jurisdiction has a Volunteer Management Plan developed and if it is available. | [***is there a Volunteer Management Plan for your locale?]*** They will have to make it work at the AHIMT level. |
| 4 | 0:20 | EOC | IC | Telephone | We have been contacted by ***[insert name of the contractor],*** whose employees were excavating the water main at the time of the explosion. Their representative ***[insert name]*** will be at the scene within one hour. | The IC should share this with the OSC and LOFR. |  |
| 5 | 0:25 | Search and Rescue Group | OSC | Telephone | We have uncovered what appears to be a broken piece of the gas main within the debris from the collapsed structure. | The OSC should immediately share this with the Law Group DIVS whose resources are investigating the cause of the incident. |  |
| 6 | 0:30 | Law Group | LSC | Radio | I need to place an order for 15 traffic barriers and two electronic message boards, along with the workers to install the barriers. | LSC should discuss with OSC the process to be used to order supplies needed in the field. The ordering process should be covered in the Initial Strategy Meeting. |  |
| 7 | 0:35 | Search and Rescue Group | OSC | Radio | A firefighter from ***[insert a name, agency, and assigned resource]*** was hit by falling debris. We need to have him evacuated for medical attention. He is at ***[insert a location]***. | Medical Unit should be notified (via LSC) to activate the Medical Plan to provide aid. C&GS members with responsibility regarding responder injuries should be notified and take appropriate actions. |  |
| 8 | 0:40 | EOC | LOFR | Telephone | We received an call from [***insert the name of a local grocery store and contact person]***; they would like to offer food for the responders. They said they can provide hot or cold food and would just need a three-hour lead time. Is this something you need? | This should drive the team to assess first whether they need the meals or not. Discussion between the IC, LSC, and SOF should also consider the safety of the preparation, storage, and transport of the food. Is there a cost involved? |  |
| 9 | 0:45 | EOC | LOFR | Email | Can you brief us on road closures in the area? | LOFR should contact the OSC for the road closure information and its impact on the operation. Once information is complete, share this list with the EOC. |  |
| 10 | 0:50 | EOC | FSC | Email | At this time, the funding/cost reimbursement and declarations are still being sorted out. There will be different funding sources, depending on the specific type of response and resource. The AA wants your FSC to produce a cost estimate in a format that can keep track of expenditures in the following categories:   * AHIMT and other AHIMT support positions * Fire resources * LE resources * EMS/Medical resources * All other agency resources (such as public works, etc.) * Supplies * Other (all other resources and expenditures)   Keep contract resources separate.  **Initially please produce this information to include just the first 12 hours of the response.** | FSC should develop a process to calculate and track all expenditures, including the ICS 201 resources and all resources and supplies subsequently ordered. This should be addressed as it was a priority in the AA briefing (see Letter I in the Delegation). |  |
| 11 | 0:55 | Law Group | OSC | Radio | We are having difficulty in securing the perimeter at ***[insert location]*** around the incident because of the debris and the number of people looking for family and friends. We ordered 10 additional Police Officers from dispatch. We have many citizens starting to wander around inside the damage area. | OSC should reinforce the ordering process with subordinates. All requests must go through the Logistics Section and not through each agency dispatch. | OSC should share this with the LSC to correct the resource order. |
| 12 | 1:00 | Law Group | LOFR | Radio | At ***[inset location]*** an officer was approached by ***[insert a name of a heavy equipment company and a representative]***. He says he has some heavy equipment a block away, including excavators, bulldozers, and dump trucks. He would like to offer his services to assist in the search for victims. They don’t have any contract, order number, or any kind of paperwork. What do you want me to do with them? | LOFR should pass this information onto the OSC, LSC, and FSC. Does OSC need the equipment? If so, check with EOC and inquire if they are an approved vendor. They may be on an Emergency Authorization or an Emergency Equipment Rental Agreement (EERA) list. FSC could work to establish a contract with the vendor if Operations needs the equipment. Should prompt for an EERA list from the EOC. | ***[does your jurisdiction have an EERA? If so, have a copy available for the team if they request it.]*** |
| 13 | 1:05 | Law Group | PSC | Radio | We are having difficulty determining who is authorized to pass through our perimeter and go to Staging. Is it possible to supply us with a list of the incoming resources? | C&GS members establish a process to pass information to the Perimeter Group regarding the identity of incoming resources that are authorized. |  |
| 14 | 1:10 | EOC | IC | Radio | The State EOC is trying to determine your need for State resources as well as to assemble a request for National resources. Do you have an estimate of your needs? | This should generate a discussion between the IC, OSC, PSC, LSC, and LOFR. Are there State resources at the incident or previously requested? Have they begun to consider the duration of the incident? Have they considered the need for any specialized resources? |  |
| 15 | 1:15 | EOC | IC | Telephone | We received calls from ***[insert a hospital name and contact person].*** They have had some seriously injured victims that arrived at the ER via private vehicles. How many additional patients can they expect? Do you have information about the incident that can be released to the public? The news media is speculating on the number of dead. | IC should discuss with the OSC the potential victim count to advise the hospitals. IC should discuss with the PIO what information has been previously released. If the message isn’t getting out, is there a better method to use? | If the PIO has already produced a release, share it again with the EOC. If the PIO has not yet developed one, it should be created, approved by IC, and sent to EOC. Is there a JIC? Does one need to be established? Involve the IC. |
| 16 | 1:20 | Search and Rescue Group | OSC | Radio | There is a media helicopter overhead here at ***[insert a location]*** and the noise is interfering with our communication with resources involved in the rescue here. Can you get rid of them? | This should prompt a 14 CFR § 91.137, Temporary Flight Restriction (TFR). If the team has already requested a TFR, they should follow up as to enforcement and ensure the location is correct. | Cadre and OSC should be aware of how to request a TFR and the issues surrounding filing a TFR. |
| 17 | 1:25 | EOC | LOFR | Telephone | Please provide us with a list of assisting and cooperating agencies within the next hour. We need this information to give to the Agency Administrator’s office. | The LOFR should be compiling a list of agency representatives and their contact information. |  |
| 18 | 1:30 | Search and Rescue Group | OSC | Radio | We have a handful of people from other fire departments in the area conducting searches. I don’t show them on my list or on the ICS 201. Are they authorized to be here? They said they have been working for several hours. | Are these ordered resources or self-dispatched individuals? Even if not ordered, this can be a politically sensitive issue. OSC should involve the IC and LOFR. | Be prepared to identify a location and agency these people are from if asked by the OSC and if they would be of use. |
| 19 | 1:35 | EOC | PIO | Telephone | We have had a request from the major news agencies to interview the IC on scene for this breaking news story. Will the IC be available for a media briefing in two hours? | PIO and IC should discuss the IC’s availability and what information will be needed from the other members of the C&GS. Should the AA be informed? |  |
| 20 | 1:40 | Search and Rescue Group | OSC | Radio | I need two tow trucks at ***[insert a location]*** to remove several damaged vehicles blocking our access. If they cannot get here soon, we will have to move them with the heavy equipment we have here. | OSC should immediately develop the order and pass it on to LSC. The LSC should check to see if any have been previously ordered, and if so, can OSC be re-assigned on arrival? | Observe the LSC and their process for tracking orders. Missing and duplicate orders can occur if they don’t have a good process. They may forget it might show as ordered on the ICS 201. |
| 21 | 1:45 | Search and Rescue Group | SOF | Radio | We need to send a firefighter to the Medical Unit with a laceration to his right arm. Where is the closest incident medical aid station? The member is ***[insert a name, agency, and resource assigned]***. | Medical Unit should be notified (via LSC) to activate the Medical Plan to provide aid. C&GS members with responsibility regarding responder injuries should be notified and take appropriate actions. |  |
| 22 | 1:50 | EOC | PSC | Telephone | Can we get a situation update from your Planning Section within 30 minutes? We have several elected officials arriving at the EOC for a briefing on the current situation. | The PSC should immediately discuss with the IC and PIO. The PIO should coordinate this while the PSC, OSC, and others provide what they can. PIO should develop a briefing packet of information. | Track this inject since it needs to be completed within 30 minutes. |
| 23 | 1:55 | EOC | LOFR | Email | We want to make you aware that ***[insert the name of an agency]*** has several Debris Removal Teams of nine people each. This includes a supervisor, two trucks, two equipment operators, and four laborers. The equipment operators have a wide selection of equipment. | LOFR should pass this information on to the OSC, who should check with the S&R DIVS if these resources would be helpful. If so, the resources should be requested on an order form (ICS 213). Make sure the DIVS are documenting and tracking the resources. |  |
| 24 | 2:00 | Search and Rescue Group | SOF | Radio | We have concerns as to the stability of one of the adjoining structures at ***[insert address];*** we need an engineer or inspector here for an assessment. | The SOF should immediately discuss this with the OSC. Are responders in jeopardy? OSC should order a Technical Specialist, Civil Engineer, to make the assessment. Should be documented on an ICS 213 as an order. Is this creating a hazardous situation where the SOF or assistant would need to take action to suspend, alter, or terminate an operation? |  |
| 25 | 2:05 | EOC | LOFR | Telephone | We have Bob Rose on the phone. He is a CERT Leader from ***[insert name of a nearby jurisdiction];*** he has 12 volunteers trained specifically for this type of incident. He wants to know if you can use them. | LOFR should discuss with the IC the issue of volunteers. The IC should consult with the AA for guidance. | Is there a Volunteer Management Plan that could be referenced? |
| 26 | 2:10 | STAM | OSC | Radio | I need at least three portable toilets and a hand-washing station to provide for the responders coming through Staging. Also need 100 meals and 200 .5-liter bottles of drinking water along with ice and coolers. Also add six light towers to the list; with the power out, I will need those here before dark. | OSC should check with LSC to see if the LSC has considered these needs. If not, develop an order. Does the LSC consider the staff needed to maintain the light towers? |  |
| 27 | 2:15 | 911 Call Center | PIO | Telephone | We are receiving calls from citizens who are concerned about their relatives. Where should we send them and what can we tell them? | The team should have already addressed family reunification. If not, this needs to be addressed, and involve the team, the EOC, and methods used to disseminate this information to the public. |  |
| 28 | 2:20 | Perimeter Group | LSC | Telephone | We are going to need fuel for our vehicles. Have you established a fueling location? | Has the LSC previously addressed this issue? If so, has the information been disseminated? |  |
| 29 | 2:25 | EMS Group | OSC | Radio | We have an ambulance out of service at ***[insert a location]***. Can we get a vehicle mechanic to check it out? | The OSC should pass on the need to LSC. Does this operational resource need to be replaced? Has Logistics considered the need for vehicle mechanics? | Does the OSC ask the identity of the resource? |
| 30 | 2:30 | Search and Rescue Group | OSC | Radio | Come nightfall I am going to need some lighting. I need 10 portable light towers before it gets dark. Also include someone to fuel and maintain them. | Check with the LSC. Has the LSC considered this already? Ensure order is created. LSC should find out where the S&R DIVS wants the lights located. | Has the LSC considered the staff necessary to maintain the light towers? |
| 31 | 2:35 | EOC | FSC | Telephone | A local service group has stopped by here and advised that they can provide 100 hot meals for the responders. Do you want them? If so, where? They said they can start as soon as they get approval. | If the LSC has not addressed feeding by now, does the team decide to accept the offer? If so, the LSC and SOF need to ensure the group prepares and serves the meals meeting applicable public health standards. Perhaps enlist the help of ***[insert the name of a local public health agency]***. Is there a cost associated with this offer? | Be prepared to offer a name and contact person from a local service agency. |
| 32 | 2:40 | Search and Rescue Group | OSC | Radio | We are going to need two ladder companies here. We are also in need of shoring materials. I don’t have a list yet. Can you start some materials on the way? | OSC shouldn’t order without getting specifics from the DIVS or US&R resource. Is there a pre-order list? Check with the LSC: Do they have a pre-order? Or perhaps shoring has already been ordered. OSC should ask where the ordered resources should report. |  |
| 33 | 2:45 | Search and Rescue Group | SOF | Radio | We are sending a crew member to the hospital with a serious laceration on his lower right leg. It is a significant injury. The individual is ***[insert a name, agency, and resource assigned]***. | Medical Unit should be notified (via LSC) to activate the Medical Plan to provide aid. C&GS members with responsibility regarding responder injuries should be notified and take appropriate actions. |  |
| 34 | 2:50 | EOC | IC | Telephone | The State EOC just called. The Governor will be leaving the State Capital in one hour and will be responding to the scene and wants to hold a press conference in two hours. Their staff wants a media release prepared for their use. | IC should ensure the PIO has up-to-date information to share with the Governor’s staff. |  |
| 35 | 2:55 | Search and Rescue Group | OSC | Radio | A local property owner at ***[insert a location]*** reports that the heavy equipment is piling up debris on their property causing damage. He wants to file a claim. What should I tell him? | OSC should share the information with the FSC to record a claim and with the SOF to determine if an investigation is needed. |  |
| 36 | 3:00 | STAM | LOFR | Telephone | The manager of ***[insert a name and location of a lumber company or big box store]*** is here at Staging and just spoke with me. He offered any assistance he can give to us. He said he can offer any materials at cost. What can I tell him? | This should prompt the team to consider what the manager is offering and see if they are on the EOC vendor list. |  |
| 37 | 3:05 | EOC | IC | Telephone | The EOC staff has noticed on social media some reports of additional structure collapses. Is there any validity to these reports? | IC should confirm with OSC if the report is valid. Involve the PIO to address and monitor social media to control rumors. Does the PIO need added staff? |  |
| 38 | 3:10 | EOC | IC | Email | We have confirmation on some additional Agency Representatives that are en-route to the scene:   * Electric Utility James Butters * Public Works Gerry Williams * Red Cross Barbara O’Brien * State Police Major Sue Costa | IC should share this with the LOFR. The LOFR should acquire their contact information for inclusion in the list and reach out to these individuals. Are they reporting to the ICP or the scene? |  |
| 39 | 3:15 | Search and Rescue Group | OSC | Telephone | We have successfully extricated two victims buried in a void of the apartment building. They are now being treated. One of those removed tells us there were five more people with her in the apartment at the time of the collapse. We will continue to search in that area. | OSC should check to see if there is a need for any specialized resources. The OSC should share this report with the IC and PIO. This should also trigger a discussion, if it hasn’t already occurred, that this will be an extended operation. |  |